



Focus Humanitarian Assistance Pakistan

ONLINE LEAVE APPLICATION FORM

Application Id: 103633

Employee Id : ST760

Name: Itizaz Rehman

Email: itizaz.rehman@akdn.org

Designation: MIS & Software Developer

Department: Program

CONTRACT DETAILS

| Project Name | Contract From | Contract To |
|--------------|---------------|-------------|
| Energy Plus | 2025-04-14 | 2025-12-31 |

LEAVE APPLICATION DETAILS

| Type of Leave | From | To | Total No of Days |
|------------------------------------|------------|---------------------------------------------------|------------------|
| Sick Leave | 2025-09-25 | 2025-09-26 | 2 |
| Reason: Stomach issue | | | |
| Address During Leave: | | Phone: 03452117099 | |
| Focal Person during Leave: | | | |
| Applicant Signature: Itizaz Rehman | | Departmental Head/ Supervisor Signature: approved | |

EMPLOYEE LEAVE DETAILS

| Type of Leave | Credit Bal | Leaves Aailed | Available Leave(s) | This Application | Balance |
|---------------|------------|---------------|--------------------|------------------|---------|
| Sick Leave | 11 | 0 | 11 | 2 | 9 |

* This is a computer generated leave application form and does not require any signatures if issued without any alteration(s).