



## Focus Humanitarian Assistance Pakistan

### ONLINE LEAVE APPLICATION FORM

**Application Id:** 103633

**Employee Id :** ST760

**Name:** Itizaz Rehman

**Email:** itizaz.rehman@akdn.org

**Designation:** MIS & Software Developer

**Department:** Program

#### CONTRACT DETAILS

Project Name	Contract From	Contract To
Energy Plus	2025-04-14	2025-12-31

#### LEAVE APPLICATION DETAILS

Type of Leave	From	To	Total No of Days
Sick Leave	2025-09-25	2025-09-26	2
<b>Reason:</b> Stomach issue			
<b>Address During Leave:</b>		<b>Phone:</b> 03452117099	
<b>Focal Person during Leave:</b>			
<b>Applicant Signature:</b> Itizaz Rehman		<b>Departmental Head/ Supervisor Signature:</b> approved	

#### EMPLOYEE LEAVE DETAILS

Type of Leave	Credit Bal	Leaves Availed	Available Leave(s)	This Application	Balance
Sick Leave	11	0	11	2	9

\* This is a computer generated leave application form and does not require any signatures if issued without any alteration(s).