



**Focus Humanitarian Assistance**  
**Pakistan**  
**Purchase Requisition**

**Requested by: Nusrat Bibi**

**Requisition Summary**

PR ID	PR type	Status	Priority	Req date
PR-20	Services	Pending	Medium	22 Jan 2026

**Activity Information**

Fund	Project	Activity Code	Activity Name	Activity Location	Region
FOCUS Core	CBDRM-FOCUS	CBDF0057	CBDRM-CERT Leadership Training	Bokhtuli	Chitral

**Purpose of Requisition**

CERT Leadership Workshop

**Requested Items**

#	Item Name	Description	Unit	Qty	Estimated Cost	Expected Date	Remarks
1	Rice	Participants Lunch	Kilogram	8	450.00	2026-01-29	arranged for 2 days
2	Cooking Oil	Participants Lunch	Liter	2	550.00	2026-01-29	Arranged for 2 day
3	Tomatoes	Participants Lunch	Kilogram	2	250.00	2026-01-29	Arranged for 2 days
4	Onion	Participants Lunch	Kilogram	2	180.00	2026-01-29	arranged for 2 days
5	Chicken	Participants Lunch	Number	7	1,000.00	2026-01-29	Arranged for 2 days
6	Garlic	Participants Lunch	Piece	2	100.00	2026-01-29	Arranged for 2 days
7	Ginger	Participants Lunch	Piece	2	100.00	2026-01-29	Arranged for 2 days
8	Salt	Participants Lunch	Pack	1	50.00	2026-01-29	Arranged for 2 days
9	Biryani Masala	Participants Lunch	Pack	2	180.00	2026-01-29	Arranged for 2 days
10	Tea	Participants refreshment	Pack	1	120.00	2026-01-29	Arranged for 2 days
11	Milk Pack	Participants refreshment	Number	6	100.00	2026-01-29	Arranged for 2 days

#	Item Name	Description	Unit	Qty	Estimated Cost	Expected Date	Remarks
12	Cake Piece	Refreshment for CPs	Kilogram	3	750.00	2026-01-29	arranged for 2 days
13	Sugar	Refreshment for CPs	Kilogram	1	200.00	2026-01-29	Refreshment for 2 days
14	Mix	Wash dish	Number	1	50.00	2026-01-29	29 and 30 Jan 2026 CERT Leadership workshop arranged for Bokhtuli CERT
Grand Total					4,080.00		

Approval & Review History					
#	Approver	Section	Status	Remarks	Date
1	Wali	High Authority Section	Approved	ok	26 Jan 2026
2	Javaid	Department Head	Approved	OK	26 Jan 2026
3	Syed	Admin Section	Approved	ok	26 Jan 2026

This is a system-generated Purchase Requisition report and does not require a physical signature.